Internet Usage Manual
for Residents

MANCHESTER
APARTMENTS

Introduction

Welcome to the Internet Usage Manual for Residents. Some of our buildings have an internet service available to residents that can be accessed within the building, therefore, we have put together this guide to to ensure the safe and responsible use of the internet provided across our residential communities. Our manual provides guidelines and rules to promote a secure, respectful online environment for all residents, to ensure our connection stays safe and active.

Contents

1 Purpose and Goals

The purpose of this manual is to:

Educate residents on safe and responsible internet usage.

Promote a positive and respectful online community.

Safeguard personal privacy and security.

Outline consequences for violating the guidelines.

2 General Internet Usage Guidelines

2.1 Safe Browsing

Do's:

▶ Use updated antivirus and firewall software.

▶ Verify website credibility before providing personal information.

▶ Keep software, operating systems, and browsers up to date to protect against vulnerabilities.

Don'ts:

▶ Download or install software from untrusted sources.

▶ Click on suspicious links or download attachments from unknown sources.

▶ Share sensitive information (e.g., passwords, financial details) through unsecured websites.

2.2 Respectful Communication

Do's:

▶ Engage in respectful and inclusive online discussions.

▶ Think before posting or commenting to avoid offensive or harmful content.

▶ Encourage constructive and positive interactions.

Don'ts:

▶ Engage in cyberbullying, hate speech, or harassment.

▶ Spread false information or engage in malicious gossip about others.

▶ Post or share content that violates others' privacy or rights.

2 General Internet Usage Guidelines

2.3 Privacy and Personal Information

Do's:

▶ Regularly review privacy settings on social media and other online accounts.

▶ Use strong, unique passwords and change them regularly.

▶ Be cautious about sharing personal information, including location data.

Don'ts:

▶ Share sensitive information such as home address, phone number, or financial details publicly.

▶ Use weak or easily guessable passwords.

▶ Overshare personal details on social media or public forums.

2.4 Reporting Concerns

Do's:

▶ Report any suspicious or inappropriate online behaviour to the appropriate authority.

▶ Seek help if you encounter cyberbullying, harassment, or illegal activities.

▶ Encourage fellow residents to report concerning behaviour.

Don'ts:

▶ Ignore or tolerate inappropriate online behaviour that may harm others.

▶ Retaliate or engage in negative behaviour in response to online incidents.

3   Allowed Internet Activities

Research for educational or professional purposes.

Online shopping from trusted and secure websites.

Accessing legitimate entertainment platforms.

Communication through email, social media, and messaging apps while adhering to respectful communication guidelines.

4   Prohibited Internet Activities

Engaging in cyberbullying, hate speech, or harassment.

Accessing or sharing explicit or inappropriate content.

Engaging in illegal activities, including piracy, hacking, or fraud.

Circumventing security measures to access unauthorized websites or resources.

5 Consequences for Violations

Violations of the internet usage guidelines may result in various actions, including warnings, suspension of internet privileges, and complete loss of internet connections. The severity of the consequences will depend on the nature and frequency of the violation.

6 Conclusion

We encourage all residents to use the internet responsibly and respect the guidelines outlined in this manual. By doing so, we can create a safe and enjoyable online environment for everyone in our community. If you have any questions or concerns, please reach out to the designated authority within the residential community.

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Thank you for renting with us at Manchester Apartments

If our comprehensive Internet Usage Manual guide hasn't answered all your questions, please give us a call, message us on WhatsApp, or drop us an email and we would be happy to help.

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